Business Expo

November 4, 2010

Facility Partner
5367 Fishburg Rd Huber Heights OH

Registration Form

Our company, as exhibitor, hereby agrees to the following:

1. All Chamber Members and Non-Chamber Members will **complete the Expo Registration form and ALL FEES must be paid in full** to secure the booth space. Sponsors will have first choice on booth space; otherwise booth space is on a first come, first serve basis regardless of prior participation. You may cancel your reservation prior to Friday, October 22, with a full refund. After such date, no refund will be made.
2. No exhibitor is allowed to share their booth with another business/organization. You may not distribute any materials on behalf of another business/organization. This includes but not limited to information which is political, social or non-business in nature.
3. No exhibitor is allowed to solicit money from the public or exhibitors in attendance. This includes any funds for their organization through raffles, lottery or any other form of gambling.
4. **No direct sales; no campaigning**.
5. Booth set up is November 4th at 9:00am and must be completed no later than 2:00pm. At least **1** person must staff the booth from 5 -8 p.m**. No exceptions.** Upon completion of booth set-up **ALL VENDORS** must park their vehicles at the Marian Meadows Shopping Center.
6. Upon completion of booth set-up **ALL VENDORS** must park their vehicles at the Marian Meadows Shopping Center.
7. No booth may be taken down and/or abandoned prior to 8:00 p.m. on November 4th.
8. REMEMBER – if your booth is participating in the Business Punch Cards, the rules are **1** card PER ADULT. **No one under the age of 18 is permitted to participate in the Business Punch Cards.**
9. Please respect the other exhibitors and attendees engaged in conversation and place trash in the trash bins provided.
10. Children must be attended at all times.
11. The Huber Heights Chamber of Commerce or the Huber Heights Athletic Foundation is not responsible for any personal belongings that may be lost, stolen or left behind at the Business Expo.
12. We agree to hold the Huber Heights Chamber of Commerce and the Huber Heights Athletic Foundation harmless for any claims that may arise from damages to personal property, injuries or accidents.

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In order to secure your booth for the 2010 Business Expo, send your Completed Registration Form with Full Payment to the Huber Heights Chamber of Commerce 4756 Fishburg Rd. Huber Heights, OH 45424**.**

******** Make checks payable to HUBER HEIGHTS CHAMBER OF COMMERCE.**

VENDORS: I agree to pay: *Prices only good through September 3, 2010*

_____Member Booth $125 _____ Member Food Vendor $0 _____ Member Electric $25**

_____Non-Member Booth $175 _____ Non-Member Food Vendor $50 _____ Non-Member Electric $25**

_____I will have free-standing display _____ #Tables for free-standing booth _____ I have my own sign to hang

****ANYONE USING ELECTRIC MUST PROVIDE THEIR OWN EXTENSION CORD; WE SUGGEST A 25' CORD.**

SPONSORS: I agree to pay:

_____2010 Partner Sponsor $0 ____I have my own hanging sign ____ Emerald Sponsor $250

_____Diamond Sponsor $500 - **PLUS** provide a $500 door prize ____ I need Electric *$0

_____Ruby Sponsor $500 ____ I have a free-standing display

****ANYONE USING ELECTRIC MUST PROVIDE THEIR OWN EXTENSION CORD; WE SUGGEST A 25' CORD.**

Booth selection: 1st choice ____ 2nd choice _____ 3rd choice _____ (not guaranteed)

*** If you do not have a booth sign and would like us to provide one for you.** Below, print **YOUR BUSINESS NAME** as you would like it to appear on the sign.

_____

Business Address_____

Phone _____Fax_____Email_____

_____

OWNER/MANAGER SIGNATURE **DATE**